



ADDENDUM ONE

DATE: December 2, 2025
TO: All Respondents
FROM: Sheila Brown, Procurement/Contract Administrator
RE: **ADDENDUM #1 Question and Answers**

So is an electronic submission (via the website provided in the RFP request) adequate or are we still required to bring written, bound copies along with a flash drive to the office? **MHA Response:** Respondents have the option of sending hard copies or they can utilize the Eprocurement site to upload an electronic copy. Respondents do not need to utilize both submission methods. No emailed copies will be accepted.

And I see the insurance also requires MHA to be named as insured and also automobile insurance? Do they need that? **MHA Response:** This is required for successful respondent who isn't already an MHA approved vendor.

We are grateful for your interest in doing business with our Agency and we look forward to receiving a proposal from your firm.