



Monica Whiting  
Acting President / CEO

John F. Knight, Jr.  
Chairman

August 25, 2025

***RE: NOTICE OF AWARD-RFP 2025-03 Copier Leasing and Maintenance Services***

All Respondents:

The purpose of this notice is to inform you that the review of the proposal submitted in response to the subject RFP has been completed. Your proposal was not selected for the award (see scoring below). The project was awarded to Royal Office Equipment Company, Inc., for a Not to Exceed Amount of \$54,900.00 over a possible 60-month period.

Company Name	Rank	Total Averaged Points + Cost (out of possible 115)	Proposed Cost
Royal Office	1	108	\$54,900.00
Konica Minolta	2	103	\$57,258.00

*Does not include accessories for 60-month agreement*

want to thank you for your proposals and your interest in this engagement, and we look forward to your participation in future RFPs for similar engagements.

Should you have any questions about this matter, please feel free to contact me via email at [sbrown@mhatoday.org](mailto:sbrown@mhatoday.org).

Sincerely,

A handwritten signature in blue ink that reads 'Sheila Brown'.

Sheila Brown  
Procurement/Contract Administrator