



ADDENDUM ONE

DATE: July 22, 2025

TO: All Respondents

FROM: Sheila Brown, Procurement/Contract Administrator

RE: ADDENDUM #1 Question and Answer

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1. Would a contract resulting from this RFP be considered a "Material Supply Contract" as referenced at the beginning of the last paragraph of Section 3's Part 1C? **MHA Response: No**
 2. Regarding the same paragraph referenced in Question 1, recipients are encouraged to consider ways to support the purpose of Section 3. Will the bidder's level of adherence to Section 3's objectives influence how each category is scored? If so, to what extent will it influence scoring, and in which category(s)? **MHA Response: No**
 3. Are the "Section 3 Plan" forms that appear in Exhibit A applicable to this bid? **MHA Response: Respondents are to read and complete the applicable forms, particularly form "Section 3 Compliance Commitment" and "Section 3 Participation Election Form" if able to fulfill the Section 3 requirement. Respondents will complete form "Section 3 Business Concern Certification" if they meet that designation.**
 4. Are you interested in Fleet management offerings (for example follow me print, rules-based printing) **MHA Response: No**
 5. Is there any interest in a cloud-based fax solution? **MHA Response: No**
 6. Is there any interest in outsourcing back-file scanning? **MHA Response: No**
 7. Do the Section 3 forms starting on pg. 51-58 apply to us for this RFP opportunity, or would we be exempt from completing these forms? **MHA Response: Please see the answer to question 3. Can you confirm if pages 22,26-27 are also applicable to us? MHA Response: Any HUD form that doesn't apply, please state 'not applicable' as indicated on Section 3.3 Required Certifications/Forms.**
 8. Could you provide the volume details for the devices listed by location? **MHA Response: Average usage is about 10,000 sheets for central office and 5000 for remote sites.**
 9. We could provide a special TELP lease vehicle that is financially beneficial that will also include all taxes and fees required in the RFP. Would this be acceptable? **MHA Response: This is not part of the request from the issued RFP.**

10. “Proposed machines should be network ready. And have active directory synchronization” Please provide additional details about how you plan to utilize Active Directory synchronization. **MHA Response: Each user will have a profile setup on the copier that points to their personal data storage spot on the server.**

We are grateful for your interest in doing business with our Agency and we look forward to receiving a proposal from your firm.