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## ADDENDUM ONE

**DATE:** March 15, 2024  
**TO:** All Respondents  
**FROM:** Sheila Brown, Procurement/Contract Administrator  
**RE:** **ADDENDUM #1 Question and Answer**

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1. Will hearings be conducted in person or virtually over zoom or another online format?

**MHA Response: Hearing will be conducted in person.**

2. I have a question regarding the Section 3 requirements that apply to this RFP. As a certified hearing officer, I am wondering if the exemption outlined in the notice applies to this contract and service. Specifically, the notice states that licensed professional services, such as legal or accounting services, are exempt from Section 3 reporting.

The Section 3 Plan, 1.Overview of Section 3 Requirements, C. Applicability, 3) Other HUD assistance and other Federal assistance not subject to Section 3 §75.3 (d), ... Professional service jobs, as defined in 24 CFR 75.5, are also excluded from the reporting requirement for Section 3 and Targeted Section 3 workers because it is difficult for grantees and contractors to recruit and hire eligible persons for these roles due to the higher wages/salaries earned for these types of jobs.

**MHA Response: In Part III-Submission Requirements, Subsection 3.1 Tabbed Proposal Submittal, Tab 9 Section 3 Plan, of the advertised RFP MHA provided the HUD exemption as detailed in 24 CFR 75.5. Respondents are to determine if they meet that exemption, if they do meet the requirements of exemption then they are excluded from reporting. MHA also included further explanation on the Form of Proposal, Item 9, Section 3 Plan.**

**We are grateful for your interest in doing business with our Agency and we look forward to receiving a proposal from your firm.**