



525 SOUTH LAWRENCE STREET  
MONTGOMERY, ALABAMA 36104-4611  
PHONE: (334)-206-7200 – WEBSITE: [WWW.MHATODAY.ORG](http://WWW.MHATODAY.ORG)

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### NOTICE TO VACATE

Dear Owner:

Please be advised this is my 60 day notice to vacate the unit at

**Unit Address**

I understand that in order to receive a voucher to move into a new unit, I must be in compliance with:

- ✓ Participant Obligations
- ✓ Lease Obligations, with my rent being paid up to date and no tenant caused damages in my current unit.
- ✓ There can be no pending court order evictions filed against me.

I understand that my Housing Assistant Payments will cease on \_\_\_\_\_

Sincerely,

**Move Out Date**  
(last day of month)

\_\_\_\_\_  
Tenant Name Printed

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

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Landlord Response: Please email this form to [tperdue@mhatoday.org](mailto:tperdue@mhatoday.org).

(Check One)

Tenant **is NOT** in good standing

Tenant is **in good** standing

\_\_\_\_\_  
Landlord Name Print

\_\_\_\_\_  
E-email / Phone Number

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number