



MONTGOMERY HOUSING AUTHORITY INTERNSHIP PROGRAM

The Montgomery Housing Authority (MHA), located in Montgomery, Alabama, offers an internship program to qualified undergraduate and graduate students interested in social services and government-related fields.

MHA established this program to give students practical field experience that complements academic study; to give students experience in an institution where they might work in the future; to allow students to determine the kinds of jobs they wish to find after graduation; and to provide students an opportunity to make contacts in the professional sphere where they will seek employment.

Since its creation in 1937, MHA has demonstrated expertise and capability in managing its public housing and assisted programs. Through partnerships with community organizations, agencies and local governments, MHA provides housing and homeownership opportunities for low and moderate-income persons and families. It takes a leadership role in providing programs and resources for residents that promote and encourage self-sufficiency, self-esteem and self-determination. The mission of MHA is to “To create affordable, sustainable housing while improving the quality of life for families and encouraging independence”.

MHA's internship program is designed to provide qualified undergraduate and graduate students experience in a governmentally regulated environment. The areas of study may include, but are not limited to: Accounting, Public Administration, Property Management, Real Estate Development, Social Services and Human Resources.

All internships are in 480-hour increments (flexible time), unless other arrangements are made. The Summer term generally runs from June to August; Fall term from September to December; and, Winter/Spring term from January to mid April.

Internships are offered in the following career fields:

Accounting
Public Administration
Property Management

Real Estate Development
Social Services



Undergraduate Interns: Open to students currently enrolled in a full-time program who have completed at least the equivalent of one year of college and are currently seeking a four-year degree.

Graduate Interns: Open to currently enrolled graduate students or to graduating seniors who have been accepted and are pre-registered for a graduate program.

All applicants must have a 2.5 overall GPA, as evidenced by submission of a current official transcript.

Students must be at least 18 years of age.

Students who are not U.S. citizens must have a current visa with authorization to receive stipends or be on an educational visa. All other applicants must have a social security number.

SCOPE OF INTERNSHIP

Each intern will be assigned to a staff member, as a mentor, in an appropriate area of interest. A project of mutual interest to the intern and mentor will be established and a plan of action developed. Interns are not required to take any prescribed courses, nor are they required to provide any services to the Institution in return for their internship.

At the completion of the program, each intern is expected to submit a comprehensive written report on his or her internship to the Executive Director and give an oral presentation. Copies of the written report are also provided to the intern's mentor.

COMPENSATION

The stipend for internships is \$10.00 per hour, for the 480-hour program. And subject to change, based on the availability of funding.

HOUSING

Interns are responsible for their own food, housing and transportation.



To be considered a complete application for review by the intern selection committee, the following materials must be submitted in application for this program:

1. Completed application form.
2. Official copy of college transcript.
3. Two letters of reference from faculty.
4. Brief (one-page) essay outlining experience and career/research interests.
5. Candidates applying for graduate internships must submit proof of continuing education (copy of registration and letter of acceptance to graduate school).

Visit <http://mhatoday.org/employment-opportunities/> to submit an on-line application, along with supporting documentation.

ALL APPLICATION MATERIALS MUST BE SUBMITTED ON-LINE:

<http://mhatoday.org/employment-opportunities/>



[MHA On-line Job Application](#)



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