

## How to Transfer Your Voucher to Montgomery, AL

You must be either a current participant or new admission from another Housing Authority to transfer your voucher to Montgomery, AL. You must first notify your housing authority (*referred to as the initial housing authority*); they will determine if you are eligible to port (transfer) to another jurisdiction.



If eligible, your current Housing Authority (*initial housing authority*) must fax or mail your portability packet to MHA.

The initial Housing Authority must forward the following documents to MHA:

- (1) HUD 52665 Family Portability Form
- (2) HUD 50058 Form
- (3) Copies of supporting income verification documents
- (4) Voucher Holder's current voucher (voucher must not expire before 30 days or the participant will be referred back to the their initial housing authority)
- (5) Family contact information, including a valid phone number, email address and mailing address

### **These documents should be emailed or faxed to:**

Montgomery Housing Authority  
Attn: Director Assisted Housing Programs  
525 S. Lawrence Street  
Montgomery, AL 36104  
Fax: 334-206-7204  
Email: [portabilityrequest@mhatoday.org](mailto:portabilityrequest@mhatoday.org)

The current payment standard for the HCV Program is as follows:



Bedroom Size	Payment Standard
0	598
1	632
2	751
3	1032
4	1226
5	1411
6	1594

You will receive a letter within two weeks of MHA receiving your portability paperwork from your current Housing Authority. The letter will include your appointment with an assigned MHA staff member who will issue your voucher. At your scheduled appointment you will be required to provide the following information:

- (1) Current Valid Photo Identification
- (2) Birth Certificates for all household members
- (3) Social Security cards for all household members
- (4) Marriage license, Divorce Decree and/or Court Award Custody Letters